

The background of the image is a repeating pattern of yellow hexagons, resembling a honeycomb or paper mâché texture. The hexagons are slightly irregular and have a soft, glowing appearance. The text is centered over this pattern.

How to be a Sub Teacher for Perrysburg Schools

Interview & Requirements

- Apply on Perrysburg Schools Website.
- All new candidates for substitute teaching must be interviewed prior to being recommended for substitute teaching. Candidates must be approved by the Board of Education.
- Candidates must have a valid Ohio teaching license or a 4-year degree and substitute license. Our Human Resources Department is happy to help you obtain a substitute license if you don't already have one.
- Candidates must pass a State of Ohio Bureau of Criminal Investigations Identification Check (BCII) and Federal Bureau of Investigation background check.
- Fingerprint scans can be done at the Commodore Building through Web Check for \$48.
- All required paperwork must be submitted before serving as a substitute teacher.

I'm approved to sub, now what?

- Perrysburg uses an automated service to record absences and find substitutes. It's called AESOP (Automated Educational Substitute Operator).
- When you are hired, you are assigned a username and password, and instructions on how to use the system.
- With this system, you can search for and accept jobs for which you qualify. Or, you can wait to receive a call from AESOP to accept assignments.

What will I be paid to sub?

Routine Daily Rate = \$110 for a full day and \$55 for a half day

11-30 Day Consecutive Assignment = \$121 per day

31-60 Day Consecutive Assignment = \$140 per day

61+ Day Consecutive Assignment = \$209 per day

All subs are paid through direct deposit every 2 weeks.

What are the hours?

Preschool

8:30am - 4:00pm

Elementary Schools

8:20am - 3:50pm

HPI

7:30am - 3:00pm

Junior High

7:30am - 3:00pm

High School

8:15am - 3:45pm

Do I have to accept a job?

No! You decide where and when you would like to work. You can choose to only substitute at certain schools and in certain classrooms. It is entirely up to you.

How much preparation do I have to do?

All teachers leave explicit substitute plans for days they are absent. It is your responsibility to follow their plans to the best of your ability while maintaining a positive, well-managed classroom environment.

Other Expectations:

Professional Attire

Professionalism

Safety

The Jacket Way

Neat Classroom

Notes for Teacher

Check-in and Check-out

**Think about it and spread the
word!**

**We would love to have you join
our team at Perrysburg Schools!**

Mission:

**Ensuring ALL students achieve their greatest
potential.**